

CIP Committee
May 23, 2017
11:00 am – 12:00 pm (CT)
Conference Call
Meeting Minutes

Attending: Judge Myren, Vicki Burger, Corey Brubakken, Carrie Sanderson, Tim Johns, Becky Guffin, Lisa Fleming, and Sara Kelly (UJS Staff).

Absent: Virgena Wieseler, Susan Compaan, Roxie Erickson, Becky Morlock Reeves, Judge Percy, Judge Rank, Kate Kelley (excused to avoid conflict of interest).

Approve April 2017 Meeting Minutes: No changes noted, minutes approved

Update on Region VIII CIP Grantee Meeting: Sara Kelly gave an overview of the Region VIII grantee meeting, held in Denver, CO. May 18 & 19. The team consisted of Virgena Wieseler, Vicki Burger, Lisa Fleming, Roxie Erickson and Sara Kelly. The team worked on a joint project from an area needing improvement from the department's Child and Family Service Review (CFSR). The project outcome/goal is to decrease the time to permanency for children in foster care. The team developed a work plan and Sara will share it with the CIP Committee. Sara stated this was a very productive meeting and will be able to integrate the work plan into the CIP Strategic Plan.

Update on CIP Training and Data Grants: Sara Kelly stated she was informed by the CIP Program Specialist that funding was approved for Federal Fiscal Year (FFY) 2018. The amounts will be the same as in the past and a funding letter will be sent to the states soon. Sara stated she will need to update the strategic plan to cover training and data activities and submit it by the end of June 2017. Sara also commented on the CIP annual self-assessment is due the end of June 2017 and will send a copy of the self-assessment to the CIP Committee when it is completed.

Discussion on Future CIP Grant Applications and Deadlines: Judge Myren asked Sara Kelly to give an overview of the grant application situation that developed this year. Sara Kelly stated the CIP Basic Grant has been due mid-May for several years, the application is on the UJS website and is email to the CASA directors each year. The application states in bold font the date and time the application is due by. This year, two applications were not submitted by the set date and time. Sara stated she reached out to the two directors by email and phone call the day they were due, but didn't receive them until the following week. Sara contacted Judge Myren for his recommendation as to accept the applications or not. Judge Myren's recommendation was for Sara to accept the late applications, send them to the committee members and the CIP Committee will decide if they will be funded, funded with a penalty or not funded at all.

After discussion among the CIP Committee members, it was decided to fund the two late programs, but with a significant decrease in funding award. Sara stated each program receives an award letter along with the board chair and treasurer. Sara asked the committee if a statement needs to be added to the application in regards to late applications not being accepted. The committee agreed on having a statement added to the application. Judge Myren stated he and Sara will work on the award letters and the statement for the application.

Review Grant Requests and Approve Awards (\$135,000 available to award): Judge Myren proposed several different options for funding the programs.

Judge Myren motioned to approve the amounts of:

First Circuit CASA - \$26,715

Southeast CASA - \$6,438

Sioux Falls CASA - \$48,349

East Central CASA - \$9,518

Northern Hills CASA - \$16,945

Seventh Circuit CASA - \$27,035

Tim Johns seconded the motion. The motion carried.

Next meeting: Doodle poll indicates, Wednesday, October 25, 2017. Sara will send out an Outlook calendar invite to the meeting. Vicki Burger asked if the meeting will be in Pierre, the committee discussed moving it to Chamberlain/Oacoma. It was decided to have the October meeting in Pierre, due to the hunting season and Cedar Shores will have limited meeting and sleeping rooms available. Cedar Shores will be looked at for the spring meeting.